



Unite  
against  
COVID-19



# Fencing Institute Covid 19 Response Plan Under Delta Alert Level 2

7 September 2021

[www.thefencinginstitute.co.nz](http://www.thefencinginstitute.co.nz)



## Update

As of 7 September 2021, Sport New Zealand Covid-19 Delta Alert Level 2 guidelines have been updated. Those guidelines can be found at <https://sportnz.org.nz/resources/play-active-recreation-and-sport-at-alert-level-2/>

Up to 50 people are allowed in the building subject to restrictions. The Fencing Institute is responsible for everyone entering the building to sign in using the QR code of the NZ COVID Tracer app. It is displayed outside at the main door and inside at the front desk. We are also required to keep contact details of all people and fencers using our facility. We have created a QR code for this purpose which is displayed alongside the government app. It is therefore imperative that everyone signs in using our QR code as well. The information from the code goes to a google sheet with a date and time stamp along with the person's name. This data is kept for 2 months. The restrictions are:

1. If you have any symptoms at all do not enter.
2. Sign in using the QR code at the door or inside. Everyone attending classes will be checked off on an attendance sheet.
3. Wear a mask as soon as you enter the building. You may take it off when you are warming up and when you have your fencing mask on. Masks are not required for children under 12 but highly recommended for school students 12 years and over.
4. Sanitise your hands when you enter and leave.
5. Keep a 2 metre distance from other people except when fencing.
6. Do not share your personal gear.
7. All equipment that is shared will be wiped down and stood down for a period.
8. Increased cleaning will take place.

## Introduction

Sport New Zealand Covid-19 Alert Level 2 guidelines allow for sports, such as fencing, to continue if they are compliant with public health measures. This means that sports can only resume where good contact tracing is available, mask wearing, physical distancing and hygiene measures, particularly washing and drying of hands and regular sanitising of equipment and surfaces, are in place.

The maximum gathering is 50 people within an indoor facility for all community sport. Therefore, the Fencing Institute is required to restrict our attendees including fencers, spectators, coaches and officials to 50 persons at any one time and everyone must sign into both the governments NZ COVID Tracer app plus our own QR code contact tracing system. Everyone must adhere to these requirements or they could forfeit their membership. We do not want to start a cluster from the Fencing Institute and put others at risk.



This plan outlines how the Fencing Institute will comply with those measures. Some measures may be relaxed by the government over time and this plan will be updated. This is the fourth edition of the plan and it may have to be revised when improvements can be seen.

## Health

If you are unwell or even have a slightly tickly throat do not come to the Fencing Institute. If you or a close contact are awaiting a Covid 19 test or awaiting a test result, please do not come to the Fencing Institute. We will have a sign at the door outlining our requirements. (See attached as Appendix 1)

## Contact Tracing

All people entering the Fencing Institute must register using the government's NZ COVID Tracer app and QR code contactless system. The Fencing Institute also has a QR code system as is now required at all times (See attached as Appendix 2).

Anyone wishing to enter the Fencing Institute must use a smart phone to read the QR code. Wifi is now connected which can be used if necessary. An iPhone can use the camera function which will open up a Google form. For all other phones people must already have downloaded a QR scanner app. Club members will only be required to submit their names as we already hold members' contact details. These will be checked to see if they are accurate and up to date. Non club members will be required to submit their name and phone number. The form will generate your name along with a date and time stamp of when you arrive at the Fencing Institute. This information will be given to the Ministry of Health and/or the Canterbury District Health Board on request if it is required for contact tracing purposes. We will not use people's names for any other purpose and will destroy details after two months. It will be kept on the Fencing Institute administrator's computer.

## Hygiene

Hand sanitiser will be available at the door when people enter. There are also bathrooms with hot water, soap and hand towels. Hands must be washed before leaving the building.

Bathrooms will be cleaned regularly, and all surfaces will be wiped down. This includes spoons, remotes, benches and door handles.

To reduce surface areas, the kitchen will be closed. Eating will not be permitted anywhere within the building.

Fencers must bring their own named water bottles with water. They cannot access the kitchen to use glasses or cups.



No gear should be shared particularly gloves and masks.

Fencing bags may be left at the Fencing Institute but clothing and masks should be taken home and washed dried.

## Maximum Number within the Building

The maximum number of people allowed within the building at any one time is 50. This includes fencers, spectators, coaches and officials. Two metre physical distancing is a requirement. Everyone must sign in using our QR code system. If you do not have data on your phone, ask the duty manager to sign you in.

## Private Lessons

Outside of club nights private lessons between a coach and a pupil may take place. The coach is responsible for checking fencers in and ensuring that all the requirements in this plan are adhered to.

## Group Lessons

Group lessons may take place. The coach is responsible for checking fencers in and ensuring that all the requirements are adhered to. The coach will check all pupils off on their attendance sheet.

## Loaned Equipment

Some fencers that attend a private lesson and group lessons will be loaning equipment that is based at the Fencing Institute. All clothing must be taken away and washed and masks sprayed and wiped with the sanitiser provided and left to dry overnight. Equipment used by one fencer cannot be used the same day by another fencer. Coaches are responsible for this requirement.

## Fencing Calendar

To keep up to date with the changing tournaments look at our club calendar on our website at <https://www.thefencinginstitute.co.nz/club-calendar.html>

## Club Safety Rules and Code of Conduct

Please refamiliarize yourself with the club's safety rules. They can be found on our website [here](#).

Please note that security cameras have been installed. Notices are in place and clearly visible.



Unite  
against  
COVID-19



Appendix 1

## Delta Alert Level 2 Requirements

1. If you have any symptoms at all – do not come in.
2. Only 50 people at any one time are allowed inside.
3. Sanitise your hands at the door when you arrive at the Fencing Institute and when you leave
4. Scan the QR code.
5. Wear a mask as soon as you enter the building. You may take it off when you are warming up and when you have your fencing mask on. Masks are not required for children under 12 but highly recommended for school students 12 years and over.
6. Only 2 people at one time allowed in the bag room.
7. Changing rooms must be used for taking gear on and off.
8. Do not use or share other people's clothing or gear especially masks and gloves.
9. Keep 2 metres apart when off the piste.
10. Sneeze into your arm or tissue. Put the tissue in the bin.
11. Do not touch your face.
12. Wash your hands before you leave the Fencing Institute.

We hope you enjoy your fencing.

# Entry Sign In

